



Norfolk Treherne Community Development Corporation
PO Box 344, 215 Broadway, Treherne, Mb R0G 2V0
Phone: (204)723-2044 ext 2225 Email: cdc@norfolktreherne.ca

Norfolk Treherne Business Grant Policy

Sponsored and administered by the Norfolk Treherne Community Development Corporation (NTCDC)

Funds consist of a limited pool of \$35,000.

This support is available to new business start-ups, expansions and purchases of existing businesses in the Municipality of Norfolk Treherne. A grant is available, up to a maximum of \$5,000 to cover 50% of costs incurred during the start up or purchasing process. Costs must be intangible and specific to that particular business.

Examples of eligible costs include:

building permits, licences, name registration fees, permits, costs for incorporation, engineer's stamped drawings, initial blueprints, legal fees for real estate purchase, hall rental to notify the public of the concept, ads in papers, mailouts, financing application fees, business plan advice, and other intangibles that the committee may deem reasonable. Purchases of goodwill or a partnership share within a firm are not eligible, however the costs associated with those purchases are. Primary Agriculture is not eligible.

The grant must be applied for within 12 months of business start-up or change in ownership.

Assistance with the application is available from the Community Development Officer (CDO). The completed application, along with paid invoices, must be submitted to the CDO at NTCDC prior to any reimbursement. The operating business must be situated within the Municipality of Norfolk Treherne. The grant will only be payable once the business is open.

A committee within the Norfolk Treherne Community Development Corporation, which will include the municipal council representative, will review each application to determine eligibility. A letter of approval of financing may be required. The NTCDC reserves the right to cancel the grant at any time.

Effective November 22, 2018
Revised June 25, 2020 by NTCDC Motion
Revised June 27, 2022 by NTCDC Motion
Reviewed & Edited May 8, 2023 by NTCDC
Reviewed & Edited Feb. 6 2026 by NTCDC



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Business Grant Application

Sponsored and administered by the Norfolk Treherne Community Development Corporation (NTCDC). This is a grant and once approved and funded, repayment is not required. *Please use additional paper if needed.*

Business Name: _____

Business Address: _____

Key contact person and address: _____

Name and addresses of officers with signing authority: _____

Briefly describe the proposed business: _____

Detailed listing of expenses:

Invoiced by	Describe expense	Expenses Incurred	Approved Value
Totals			

Attach a detailed business plan, including monthly cash flow and the sources of funding

In signing this submission you confirm that the above is accurate.

Signature of officers: _____

Title

Title

Date:

Date:



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Approval by the NTCDC: _____

Date: _____

Business Grant Examples of Eligible Costs

- 1) Hairdresser renting a building to set up a salon
 - Eligible to receive grant for business license, initial ad in the paper, legal costs to set up a lease

- 2) New housing development
 - Eligible to receive grant for incorporation costs, drawings and blueprints, hall rental, ad in paper, all to a maximum of 50% and \$5000

- 3) Purchase of an existing business by a non-arm's length individual/group
 - Eligible because we want to encourage the continuity of existing family businesses and also want to support the younger generation staying in the area
 - Incorporation costs, legal fees to transfer property, shares, etc.

- 4) Professional currently practicing in the municipality who chooses to incorporate
 - Does not qualify because there is no business purchase
 - If the professional chooses to buy into the existing practice (if not already an owner), then those associated costs would be eligible

- 5) Individual who set up crop scouting and consulting company for agriculture
 - Eligible to receive grant because this is considered a commercial business that services agriculture

- 6) Existing business owner in town builds a new location
 - Eligible since this is considered an expansion and it shows a strong commitment to the community